

Minutes of the Fournalenesend Community Primary School Curriculum & Standards Committee Meeting held at the School on Friday 3rd February 2017 at 3.00pm

Present	Mrs R Ginger Mr S King Mrs R Norton Mr R Wilde	Chair of Governors Headteacher
Apologies	Mrs J Dennehy Mrs J Eason	Committee Chair
In Attendance	Mr A Battley Mrs D Wilkinson Mrs S Garton	Observer Observer Clerk to the Governors

1. Welcome and Apologies

The Committee Chair had sent her apologies and Mr King (Chair of Governors) was invited and agreed to chair the meeting. Mr King welcomed governors to the meeting. Apologies for absence were received and accepted from Mrs Dennehy and Mrs Eason.

Mr Battley was welcomed to the meeting as an observer. Governors introduced themselves to Mr Battley.

Mr Wilde was confirmed as the new Staff Governor.

2. Confirm minutes of the meetings held on 18th October 2016 (previously circulated)

The minutes which had been previously circulated were agreed and signed as a true record of the meeting.

3. Matters Arising

It was confirmed that the actions as minuted had been completed. Mr King drew governors' attention to the Governor Monitoring Plan 2016/17 that had been circulated by Mrs Eason by email and asked governors to book their visits and complete the table.

ACTION: All

4. Update on curriculum and pupil progress for each cohort inc. vulnerable groups

The Headteacher distributed a report to all governors containing data taken from the SEF dated September to December 2016 which she ran through at the meeting.

The Headteacher drew particular attention to the results for Reading and Maths and confirmed that the school was already aware of the position through its own assessment processes. The Headteacher reported that pupil progress meetings are regularly held with staff. The Headteacher confirmed that she was happy with the data as reported and had written the narrative that appears on the report. In response to a question from a governor the Headteacher confirmed that 13 children were pupils were in receipt of Free School Meals (as shown on page 2 of the report) and explained how Pupil Premium pupil progress is tracked. Mr King thanked the Headteacher for the very useful narrative in the report. The Headteacher explained that the school receives the data in more detail but she had prepared this report from it for governors' information. The Headteacher explained that the school is able to drill down into the data it receives, including gender related detail. In response to a question from a governor about whether Ofsted looks closely at gender differentials the Headteacher said that it depends on the inspector but the school does this anyway. The Headteacher said that boys are

showing slightly better progress (as shown on page 4 of the report). The Headteacher explained how she also uses case studies to illustrate progress of individual pupils. Governors discussed the results with the Headteacher in more detail. The Headteacher drew governors' attention to KS2 Most Able results (Years 3 – 6) on page 5 of the report.

The Headteacher reported that Reading and Maths is often supported more at home by parents of non-Pupil Premium children. The Headteacher reported that the 'Reading Quest' programme targets the baseline and the Headteacher looks at the impact that it has. Governors discussed this more with the Headteacher and she confirmed that gaps in pupil progress are filled by the school but progress when the child is at home can vary. The Headteacher reported that the school is targeting both parents and children and TAs give extra time at school when children aren't progressing so well at home. The Headteacher confirmed that it is Pupil Premium children who are the ones not always doing their homework.

In response to a question the Headteacher explained that Pupil Premium children are part of the category called disadvantaged pupils. The Headteacher explained that 'Gifted and talented' is different from 'Most able'. In response to a question asking if the school knows where the gaps are and what it's doing about them the Headteacher explained that this detail is shown within the SDP.

The Headteacher explained that the data in the report format provided to governors can go straight into the SEF.

The Headteacher asked governors to look at the data in more detail and to let her know if they had any further questions.

ACTION: All

5. Review quality of teaching

The Headteacher reported that lesson observations are either 'Good' or 'Better' and there are no concerns. Detailed feedback is provided to staff.

6. Attendance data and targets

Already covered in Item 4, above (and shown on Page 1 of the data report to governors). The Headteacher confirmed that the next set of attendance data is due out in March.

7. Pupil Premium and Sports Premium update

A hard copy of the SDP was provided to governors (previously circulated by email by Mrs Eason). The Headteacher reported that the SDP is evaluated termly and sets out within it the use of Pupil Premium and Sports Premium monies. Many people have an input into the SDP not just the Headteacher.

8. Educational visits

The Headteacher confirmed that Mr Wilde is the educational visits co-ordinator for the school and completed the training last term. An educational visit is planned for the Summer Term. The Headteacher reported that she currently would not take a school party to London because of security concerns.

9. Staff training/Inset

The Headteacher reported that the detail would be included in her next Headteacher's Report.

10. Policies for review/approval

There were none.

11. Any Other Business

There was none.

12. Confirm date of next meeting

The date of the next meeting was confirmed as **Tuesday 2nd May, 10.30am.**

The meeting finished at 3.55pm.

CHAIR:

DATE: