



# Fourlanesend Community Primary School



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Dear Parents and Carers

## Holidays in term time

Holidays in term time are only granted under exceptional circumstances – this is the law. I have been told by the Educational Welfare Officer that I need to give you the information below.

If you take a holiday in term time without it being granted, then this is classed as an unauthorised absence. You will receive a letter telling you the absence has formally been declined. Whether you ask the school or not for the holiday, it will not be granted unless it is an exceptional circumstance. This may be issued on your return if you do not tell us about the holiday. The letter declining the absence, together with this letter provides evidence that you have been notified about the law and these can then be used to serve you with a penalty notice.

In line with other authorities, Cornwall can now issue parents with a penalty notice following 10 sessions of unauthorised holiday in 100 sessions (1 day = 2 sessions).

Unauthorised absences are on your child's school permanent record and are with your child throughout their school career. All unauthorised absences are discussed with the Educational Welfare Officer.

Please think very carefully before booking a holiday in term time.

Yours sincerely

Rebecca Harris