

Fourlanesend C.P. School



Providers of 'Good' education
since 2007



Values for Life

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18th February 2022

Dear Parents/Carers,

We are half way through the academic year 2021/22. Attached is your child's attendance so far.

We understand that the rules on self-isolation and Covid have impacted on attendance and therefore your child's attendance may be lower than it has been in previous years. As the rules continue to change and we are beginning to return to some form of normality it seems a good time to remind everyone of our attendance expectations.

Good attendance is critical to achievement and attaining good attendance is everyone's business. Attendance is monitored termly in school by the governing body whose role it is to promote attendance and challenge absence.

Attendance

Good attendance is a vital component of progress and achievement. Attendance is recorded in sessions am/pm = 2 per day. There will be times when a child is unwell and should not be at school, or has ongoing medical needs. However, patterns of attendance are monitored carefully e.g. if you child is off every Monday. Any concerns will be discussed with you during termly parent consultation and or in the annual school report.

100% -Outstanding!
98+% - Good – this is what we expect
95% - Average
Below 95% - Cause for Concern discussed with
Education Welfare Officer (EWO)
Below 90% - Referral to Education Welfare Service

Late to school

The main gate opens between 8:45 and 8.55. It is our expectation that all children are in school by 8.55am unless they are ill. After this all children coming into school are deemed late before the close of registration. Registration closes at 9.15am after that it is classified as a late after the close of registration. All lates are monitored and will be discussed with you during termly parent consultation and/or in the annual school report.

Illness

If your child is ill we do not expect them to come to school. Please call the school before 9:30am to notify us of their absence.

Holidays in term time

All holidays in term time are not permitted. If you feel you have exceptional circumstances please call the school to discuss this.

Appointments

It is an expectation that you make routine medical appointments e.g. dentist, optician out of school hours.

If you have any questions regarding your child's attendance please don't hesitate to contact us.

Yours sincerely

The image shows two handwritten signatures in black ink. The first signature on the left is 'R. Norton' written in a cursive style. The second signature on the right is 'Ben Rimron' written in a more stylized, cursive script.

Rebecca Norton and Ben Rimron – Governor with responsibility for attendance