

Minutes of the Furlanesend Community Primary School Curriculum & Standards Committee Meeting held at the School on Thursday 17th March 2016 at 11.00am

Present	Mrs J Eason Mrs R Norton Mrs J Dennehy Mrs R Ginger Mrs G Kelleher	Committee Chair Headteacher
In Attendance	Mrs S Garton	Clerk to the Governors

1. Welcome and Apologies

The Committee Chair welcomed governors to the meeting. There were no apologies for absence as all governors were present.

2. Confirm minutes of the meetings held on 10th February 2016 (previously circulated)

The minutes which had been previously circulated were agreed and signed as a true record of the meeting.

3. Matters Arising

Item 3 – The Committee Chair asked the Headteacher about holding School Pupil Tracker online training for governors and it was agreed that the Headteacher would organize a programme and run a session specifically for governors as soon as possible. It was confirmed that governors already have a log in.

ACTION: Headteacher

Mrs Dennehy asked if governors would like to see her inputting pupil data in order to see how this process works. It was agreed that this was a good idea and would be undertaken by Mrs Kelleher during PPA time on a Wednesday afternoon and would include More Able pupils.

ACTION: Mrs Kelleher and Mrs Dennehy

Item 12 – The school's website was discussed and it was agreed that it is now looking very good. The Headteacher confirmed that an independent person had 'audited' the site.

4. Update on curriculum and pupil progress for each cohort inc. vulnerable groups/School Pupil Tracker training session details

Mrs Eason circulated two analyses and ran through the end of Autumn Term data (as at Christmas 2015) for both Attainment and Progress. Both sheets were annotated with her notes and observations which were discussed at the meeting. In general terms, the first sheet on Attainment indicates that some pupils receiving Pupil Premium were below Age Related Expectation (ARE). The second sheet on Progress shows the incredible improvement being made for pupils receiving Pupil Premium.

It was agreed that the results would be broken down by gender for future reports.

ACTION: Headteacher

A number of specific points were discussed:

- Mrs Kelleher asked about ARE and it was confirmed that this is set nationally by the DfE. The Headteacher explained that when the ARE data box is completed by the teacher it means that the criteria has been fulfilled.

- Further to Item 3 above, it was agreed that the Headteacher will involve a teacher as part of the School Pupil Tracker training session for governors.
- The Committee Chair discussed her annotations on Attainment with the Headteacher and the following points were discussed by governors:
 - KSI Maths is strong but results are less strong for Years 3 and 6. The Headteacher explained that the cohort numbers are both only 15 and there are particular needs with some of these pupils which affects the results. A question was asked about statemented pupils and the Headteacher confirmed that there is only one pupil with a statement of SEN at the school but there are other with other SEN, social and emotional needs etc and each cohort therefore has its own characteristics and differences. The Headteacher reported that the school had been harsh on itself when inputting the scores. Mrs Kelleher asked if the expectation was for the Maths attainment results to rise by the end of the academic year. The Headteacher mentioned her Headteacher's Report and explained that the school has only got an indication of the likely outcomes at this point in the year so it's difficult to be precise. She added that School Pupil Tracker is helpful but attainment is difficult to judge precisely and this has been very stressful for teachers.
 - Year 2 is strong in Maths but not as strong at Reading and Writing (although these are not weak scores in any way). A question was asked about the support given to pupils and the Headteacher explained that extra reading sessions are provided as well as daily reads and adult support for Year 2. Moderation takes place throughout the year and at the end of the year moderation will be undertaken by all staff so they are happy with the fairness of the figures.
- The Committee Chair discussed her annotations on Progress with the Headteacher and the following points were discussed by governors:
 - It was agreed that this sheet of data should be celebrated and incredible performance was noted with Pupil Premium pupils closing the gap.
 - It was agreed that teaching deep learning happens in the classroom but it's also about application and this is often best tackled in a small group. The new national assessment process requires pupils to be taught to think differently and resources are invested in teaching them in this way.
 - Maths progress was felt to be very good but the results for reading in EYFS and Year 4 and for Writing in Year 4 are not as strong. It was reported that two of the Pupils in Year 4 are currently working way below ARE and this affects the progress percentages. In answer to a question the Headteacher reported that not all Year 4 is not working to Year 4 objectives but all pupils have to stay within that national criteria. However, although it is difficult to measure the small steps, overall there has been improvement. The Headteacher confirmed that the EYFS figure had been inputted incorrectly and that is why it was so low.
 - In answer to a question the Headteacher reported that expected progress is worked out using a number of different ways. School Pupil Tracker is used, teachers look at a number of objectives and make two predictions at the end of the year – likely and realistic. Summative and formative aspects are also taken into account.
- The Committee Chair remarked that this is a clear presentation of data.

5. Review quality of teaching

The Headteacher explained that quality of teaching is included in her Headteacher's Report (Pages 11 and 12) and all teaching is Good or Better. It was agreed that this was excellent and thanks should be given to staff for their efforts.

The Headteacher reported that when monitoring the quality of teaching some teachers have more objectives than others and that less experienced teachers receive more observations as part of their continuous professional development. Appropriate support is given to teachers. If there are any issues

with a teacher this may trigger an observation. Mrs Kelleher asked if teachers have the opportunity to observe others. The Headteacher reported that they do and that teachers pair up, use team teach and share best practice as well.

6. Safeguarding procedures update inc. SCR and Tier 2 training on 15th March

Safeguarding was discussed and the following progress was reported:

- The Committee Chair has undertaken two Safeguarding visits as part of a regular programme.
- The School Secretary has fully updated the Single Central Record (SCR).
- The Headteacher provided Tier 2 training for two of the governors (Miss Marks and Mrs Ginger) on 15th March, which was tailored to the school. Tier 2 training will be provided for Mr Down and Mr King and in addition other dates will be offered next term.
- The SI75 return has been reviewed by the Committee Chair (as the Safeguarding governor) and a specific Safeguarding visit will be arranged for next week.

ACTION: Mrs Eason

- The Committee Chair reported that Safeguarding is progressing well.

7. Review SEND and inclusion arrangements

It was reported that three SEND visits had been undertaken by Mrs Ginger with more planned next term. Mrs Ginger will also go through the SEN Policy with Miss Marks.

ACTION: Mrs Ginger

8. Pupil Premium and Sports Premium impact monitoring

Pupil Premium had been previously discussed as part of Item 4 above.

In terms of Sports Premium the Headteacher reported to governors that Years 5 and 6 will be visiting Plympton Pool daily for three weeks during June (via the Torpoint Ferry with onward transport arranged) which was felt to be an excellent sporting opportunity. The PE Vision Statement written by Mrs Champion will be confirmed this week.

ACTION: Headteacher

9. Policies for review/approval

The following policies had been previously circulated to governors and were approved at the meeting:

- Handwriting Policy
- Marking & Feedback Policy and Appendix
- SRE policy update.

It was confirmed that a meeting on policies would be held on Monday 21st March with Mr King. It was also confirmed that the Sex Education Policy and PHSE Policy would be updated and the Assessment Policy had already been checked.

10. Any Other Business

- It was confirmed that Kites for Chicks (for vulnerable children) were selling well and that a kite flying session would be held at the school.
- The Committee Chair thanked governors for their visits.
- The Committee Chair confirmed that a termly report would be prepared on Pupil Premium.
- It was agreed that the school would take part in the Healthy Schools Award and that this would require governor input.
- The Committee Chair reported that a working group would be formed to raise the profile of the school and this would be discussed at the next FGM.
- It was suggested that term dates should be included on the school's website as well as the video of the school.
- The Easter Bonnet Parade will be held on Thursday 24th March starting at the church at 10.00am.

11. Confirm date of next meeting:

The date of the next meeting was confirmed as **Thursday 19th May 11.00am.**

The meeting finished at 12.15pm.

CHAIR:

DATE: