

## Fourlanesend Community Primary School

### Charging and Remissions Policy

We aim to provide a broad, balanced curriculum for all pupils within our care. However, it is recognised that many educationally valuable activities have been and will continue to be, dependent on financial contributions in whole or part from parents. Without that financial support, the school would find it impossible to maintain the quality and breadth of educational experiences provided for the pupils.

- **Day and part day educational visits:** For visits occurring during school time the Head teacher will invite a voluntary contribution from parents to meet the cost of the visit. Every effort will be made to keep these costs reasonable. However, where voluntary contributions are insufficient to cover the costs involved, the visit or activity may be cancelled. Children in receipt of pupil premium only pay 50% of the costs. The rest is paid from our pupil premium budget.
- **Swimming lessons:** The Head teacher will ask parents to make a contribution to cover the cost of transport. Children in receipt of pupil premium only pay 50% of the costs. The rest is paid from our pupil premium budget.
- **Residential visits outside school time:** For residential visits, the PTA operates a subsidy to enable all pupils to take part in activities regardless of their parents' ability to pay. Any requests are dealt with confidentially through the Head teacher. Children in receipt of pupil premium only pay 50% of the costs. The rest is paid from our pupil premium budget.
- **Instrumental music tuition:** Our music teacher provides lessons for a fee. The fee is reduced to 50% for children in receipt of pupil premium.
- **Classroom material:** No charge is made for any materials and equipment. However, where parents would like to possess any finished article, the school reserves the right to make a small charge for the materials used.

- **Text books, work books, reading book and resources which are sent home:** Parents and carers will be charged for any book sent home which is lost or damaged.

This policy will be reviewed periodically by the School Governors, and may be amended if appropriate. Any eventuality not covered for this policy will be considered by the Head teacher and Governors, and a decision made in line with the LA = CSA Policy on Charging.

- **Clubs:** Clubs are provided by the school free of charge, funded by the 'PE and Sports Premium' budget. When costs are high and places on the club are extremely limited the school reserves the right to charge full price for the club if a space is granted to a child but it isn't taken up – wasting time/tuition and resulting in someone else missing out. This includes incidences where a child is removed from a club due to behaviour.