



# Fourlanesend Community Primary School



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Dear Parents and Carers

Following recent malicious hoax communications to schools across the UK, the Department for Education issued all schools, last night, with guidance.

If Fourlanesend receives a call, we have a set procedure to follow given by the Department for Education. This involves calling 999 and following their advice.

If we need to evacuate the school, you will receive a text message. One has been prepared and saved. The message just tells you to collect your child from the community hall in Kingsand. We would appreciate it if you could do this as soon as possible.

We understand a few of you don't receive the messages and the contacts file will be taken with us. Therefore if your child isn't collected, you will receive a phone call.

The community hall have very kindly given us a key this morning, it has a kitchen and toilets. Although the mobile signal is very poor at the community hall we have checked and we can get a signal on the corner.

This morning we have trialled a security evacuation with the whole school as we have to congregate in a different area than we do for the fire drill. We told the children we were trialling a new idea. You will be pleased to hear they evacuated and were registered in just over 2 minutes and behaviour was impeccable.

If you have any concerns please don't hesitate to contact me.

Yours sincerely

Rebecca Norton