

**Minutes of the Furlanesend Community Primary School Standards Committee Meeting
held at the School on Wednesday 10th February 2016 at 1.00pm**

Present	Mrs J Eason Mrs R Norton Mrs J Dennehy Mrs R Ginger Mrs G Kelleher Miss C Kitching	Committee Chair Headteacher
In Attendance	Mrs S Garton	Clerk to the Governors

1. Welcome and Apologies

The Chair of the committee was confirmed as Mrs Eason and this was agreed by governors.

There were no apologies for absence. It was reported that Mrs Ginger would arrive late as she was scheduled to be on a SEN visit at Saltash.

2. Confirm minutes of the meetings held on 9th October 2014 (previously circulated) and Matters Arising

The minutes which had been previously circulated were noted. There were no matters arising.

3. Curriculum progress update inc. pupil targets

The Headteacher reported on the problems associated with the new national assessment process, including schools not knowing how the process will actually work in practice or how the marks will pan out in reality, as this will be the first year of its operation. The Headteacher reported that schools also haven't been told what 'On track' looks like. Governors discussed the issues and shared the Headteacher's concerns.

The Chair asked if targets are set for each individual child and this was confirmed. The Chair asked if the percentage of pupils reaching age related expectation (ARE) is known. The Headteacher reported that the assessments made are input by teachers to give the profile for each child on Pupil Tracker. Mrs Kelleher asked if there is a comparison between levels (under the old system) and assessments made under the new system and the Headteacher confirmed there is not.

The Headteacher updated governors on progress:

- KS2 – As at Christmas 2015 all pupils were on track for progress made against target for the Autumn Term. An area for focus is reading.
- KS1 and Foundation are meeting the aspirational targets set.

The Committee Chair suggested that it would be useful to have a single data sheet that shows the percentage of pupils that reach or exceed expected levels of progress. The Headteacher explained the current ways of reporting using Pupil Tracker and it was felt that these options were useful but didn't necessarily show the data in a format that governors would easily understand and like. The Chair offered to look into this issue as a suggested way forward together with the Headteacher and try and come up with an appropriate report format.

The Headteacher suggested that governors might like to attend Pupil Tracker training which is given in order to understand more fully how the system is being used. It was confirmed that a visit on this is

planned by the Chair and two other governors. NB More Able Governor (Mrs Kelleher), SEN Governor (Mrs Ginger).

The Chair asked if there were any particular year group concerns. The Headteacher confirmed that all pupils are moving forward but there can be differences between the cohorts as the school is small.

The Headteacher reported that Pupil Premium children are key within the School Development Plan and the gap is closing even more than for non Pupil Premium children. Their emotional and social wellbeing is being monitored and counselors are being used as appropriate. The impact is being monitored.

It was reported that there is a culture at the school that it is ok to make mistakes (e.g. Blunder Wall).

The Chair asked if the key aspirational targets could be made even more aspirational. The Headteacher explained the need to err on the side of caution at the moment as it is the first year of operation and schools don't yet know what they are being monitored against.

Governors noted the enthusiastic all school trip to the Eden Project and gave thanks to Mr Wilde for his idea. Mrs Dennehy gave an example of how she had shared an idea on teaching RE with another teacher which had worked well. The Chair reported that St Breocks School is a sports school and said she would email them about sharing information with the school.

4. Pupil Premium impact monitoring

The Headteacher confirmed that the report has not gone out widely but is on the school website for governors to read.

5. Impact of educational visits on curriculum

There are some excellent videos on the school's website which form part of this assessment.

6. New national assessment process update

Already discussed in Item 3 above.

7. Raiseonline – Any questions from governors

The report from 2015 has been analysed in detail by governors and a summary report will be circulated with the minutes. The following questions were raised and answered by the Head:

- Noted that persistent absenteeism was higher than National.
- Noted that next 3 year 6 cohorts have higher than National attainment.
 - Headteacher reminded that the measurement system has now changed which raises questions over this. Also important to note that the school has high levels of mobility which could have a negative impact on the progress data.
- Noted the high good level of development in EYFS.
- Noted that 100% of disadvantaged pupils passed their phonics but that boys were lower in phonics and we were below National levels.
- KSI attainment results were below National levels, what are we doing to address this?
 - The classes have been organised to give this cohort a smaller class, this is having a positive impact on their learning this year.
- KS2 reading attainment is low, especially for the disadvantaged children, what are we doing about this?
 - Have invested in a new reading comprehension scheme to address this very issue. Are also focusing on ensuring that all children read every day as part of their homework.
- Noted that there is no boy/girl gap in maths and that the boy/girl gap in reading and writing reverses that National trend.
- Key stage 2 progress in reading was discussed with the same explanations as given above.

- Noted that all disadvantaged groups made expected progress in all subjects. This was commended
 - Headteacher recognised that this was positive but that more needed to be done as the attainment of these groups is still significantly below their peers.

The Chair confirmed that she will be delivering governor training on Raiseonline reporting. It was also noted that Cornwall Council offer free training which will be run in the autumn and governors can attend. The Raiseonline dashboard is a tool used by Ofsted inspectors and is therefore key.

The Chair confirmed she has prepared a summary of the data and will email it to governors. Governors discussed pupil absence (and the Headteacher confirmed the process that is in place), EYFS results; KS1 results; KS2 results; Pupil Premium children and the focus on closing the gap.

8. Review school session times, term dates and Inset days

The Headteacher confirmed that Inset dates are submitted to Cornwall Council. Where possible they are tacked on to school holidays to make it easier for parents. Teaching training is undertaken via twilight sessions.

The Headteacher confirmed that there is some flexibility over setting session times and a procedure is in place. The session times have not been changed for a while, although there has been some discussions with parents e.g. staggering leaving times, but there was insufficient support for this idea.

Mrs Ginger joined the meeting at 2.20pm.

9. Monitor provision of British Values

It was confirmed that a learning walk is planned. Internally this is evaluated via the School Development Plan and is monitored. It is also planned for at unit level. The school reflects on British Values each day and each teacher has their own way of doing this.

It was noted that St Piran's Day is on 5th March and St David's Day on 1st March and governors are invited to attend the celebrations.

10. Ensure RE provision meets statutory requirements

A meeting will be arranged with Mrs Dennehy and Mrs Marks.

11. Policies for review/approval - Behaviour for Learning Policy, SEN Policy, Child Protection and Safeguarding Policy and Sex and Relationship Education Policy (as circulated by email on 27th Jan)

These policies had been previously circulated. The Headteacher confirmed that school policies are updated on an ongoing basis as required. The following policies were discussed:

- Behaviour for Learning Policy.
- SEN Policy – This is a model policy and is on School Messenger.
- Child Protection and Safeguarding Policy – This is due for review in June 2017 and updated as needed.
- Sex and Relationship Education Policy – This policy is to be updated and tailored to the school. Governors will be asked to input. It will be put on the school website. The Headteacher reported that she is trained in order to deliver the teaching.
- Single Equality Scheme – This policy will be reviewed by the Chair.
- Admissions – The policy will have tailored introduction and the policy link will be updated on the school website.
- Data Protection – A check of another school version will be made.

There was a discussion on E-Safety. The Chair has contacted Cornwall Council about the E-safety newsletter. E-Safety training may be given to parents at the school although attendance can sometimes be an issue.

12. Any Other Business

- There was a discussion about the governors' area on the school's website and it was agreed that there would be a review in order to make some improvements.
- The Chair drew governors' attention to a publication entitled 'Meet Ofsted Requirements for your Website – A Checklist for Schools'. It was agreed that governor visits would be placed on the school's website.
- The Headteacher informed governors that an update from the HMI states that since September 2015 there will be a new shorter one day Section 8 Ofsted visit if the school was considered Good previously and a longer Section 5 visit if not. The Headteacher reported that 47% of Section 8 visits result in a Section 5 visit! Governors discussed the effectiveness of a one day visit.
- Cornwall Governor Conference – Saturday 19th March at Brannel School – The Chair agreed to email governors separately on this.

The meeting finished at 3.00pm.

Date of next meeting: 17th March, 11.00am.

CHAIR:

DATE: